

## Royal Thai Consulate-General, Kolkata

<b>No.</b>	<b>✓</b>	<b>Checklist: NON IMMIGRANT VISA – B (Business)</b>
1.	<input type="checkbox"/>	Passport
2.	<input type="checkbox"/>	Filled and signed application form
3.	<input type="checkbox"/>	2 recent photographs
4.	<input type="checkbox"/>	Confirmed inbound ticket to Thailand
5.	<input type="checkbox"/>	<b>From company in India:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Covering letter from employer/company</li> <li><input type="checkbox"/> Copy of registration papers of the employer/company</li> <li><input type="checkbox"/> Proof of membership in an Indian trade organisation (for multiple entries)</li> <li><input type="checkbox"/> Proof of regular business dealing with the said Thai company (for multiple entries)</li> </ul>
6.	<input type="checkbox"/>	<b>From company in Thailand:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Approval letter for employment: (in case that the period of stay is more than 14 days)                             <ul style="list-style-type: none"> <li>a) Original WP. 3 from Ministry of Labor &amp; copy</li> <li>b) Original letter from Board of Investment (BOI)</li> </ul> </li> <li><input type="checkbox"/> Invitation letter</li> <li><input type="checkbox"/> Copy of I.D. card or passport of the signatory</li> <li><input type="checkbox"/> Copy of certificate of business registration and business license</li> <li><input type="checkbox"/> Copy of statement of Income Tax</li> <li><input type="checkbox"/> Copy of statement of Business Tax</li> <li><input type="checkbox"/> Copy of Financial balance sheet from the past year</li> <li><input type="checkbox"/> Company profile</li> <li><input type="checkbox"/> Company Map and pictures</li> </ul>
7.	<input type="checkbox"/>	If not Indian national : Proof of residence in India

**Notes:**

- All documents must be in English or Thai, arranged in order given above.
- Additional documents and/or interview may be requested.
- Application fee is non-refundable.
- Applicants traveling from some particular countries (see list) have to submit International Health certificate of Yellow Fever Vaccination.

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Name of the Applicant:

Receiver's Name:

Passport No:

Date:

**Remarks:**